

PUBLIC NOTICE

The Board of Education of Jordan School District
will meet in potential closed, study and regular sessions
on May 28, 2013
beginning at 4:00 p.m. at the Auxiliary Services Building (Board Conference Room)
7905 South Redwood Road, West Jordan, Utah.

AGENDA May 28, 2013

OPEN MEETING - 4:00 p.m.

- A. Motion to go into Closed Session

POTENTIAL CLOSED SESSION

- A. Personnel
- B. Property
- C. Potential Litigation
- D. Negotiations

STUDY SESSION - OPEN MEETING - 4:30 p.m.

- A. Construction Costs for Schools
Mr. Scott Thomas, Administrator of Auxiliary Services
Mrs. Dixie Crowther, Staff Assistant, Auxiliary Services
Mr. Boyd McAllister, Mr. Steve Crane, and Ms. Jeanne Jackson, Partners, VCBO Architects
Discussion on the design process for new school buildings and possible options for reducing costs in construction.
- B. Review of Survey on Student Growth
Mr. D. Burke Jolley, Deputy Superintendent for Business Services
Dr. Anthony Godfrey, Administrator of Schools
Review of potential survey regarding management of student growth in Jordan School District.
- C. Title I Schools for 2013-14
Mrs. Lisa Robinson, Coordinator, Educational Support Services
Information regarding schools with Title I programs for the next school year.
- D. Graduation Information
Dr. Anthony Godfrey, Administrator of Schools
Review of Board assignments and protocol for high school graduation exercises.
- E. Land Trust Training
Mr. Bevan Wasden, Administrator of Schools
Training for Board members on approval process for school Land Trust plans.
- F. Distribution of Tentative Budget 2013-14
Mr. D. Burke Jolley, Deputy Superintendent for Business Services
- G. Policy Governance Review:
GP 102 *Board Responsibilities*
GP 103 *Board Members' Principles of Operation - Conduct and Ethics*
Policy review in accordance with the Policy Review Schedule found in Board policy GP108 Meeting Planning.

- H. Future Agenda Items
 - 1. Policy Governance Review
 - 2. Ends Policies
 - 3. Financial Contingency Plan
 - 4. Master Board 201

REGULAR SESSION - OPEN MEETING - 6:30 p.m.

Pledge of Allegiance	Austin Ramsey, Kevin Thorne, Thomas Mangum, National Junior Honor, Society Members, Elk Ridge Middle School
Reverence	Mr. Ken Naylor, Head Custodian, Elk Ridge Middle School
Resolution of Appreciation	In Tribute to Joan Hanna, Mary Horrocks and Beverly Curtis Hughes
Recognitions	Outstanding Classified Employee Awards Mr. Ben Davis, President, Jordan Education Foundation Mr. Dave Jenkins, President-Elect, Jordan Education Foundation
	Introduction of Administrative Appointments for 2013-14 Dr. June LeMaster, Administrator of Human Resources
School Recognitions	
Presentation	Celebrating Elk Ridge Middle School Nikki Blandford, Ninth-Grade Student Body Officer, Elk Ridge Middle School

Comments by Elected Officials

Patron Comments

The Board will take public comment on items not listed on the agenda. In accordance with policy GP 110 Public Participation at Board Meetings, no more than 45 minutes will be allocated to patron comments in a Board meeting. Speakers will be given a maximum of three minutes to address the Board. The public should be aware that the Board is unable, by law, to deliberate or take action on items raised during the Patron Comment period. In those situations where large groups of people desire to address the Board on the same subject, the President may request that those groups select only one or two speakers from the group to address the Board on behalf of the group and shall be allocated up to six minutes to speak. The Board will not take public comment on personnel issues or statements regarding the character, professional competence, and the physical or mental health of an individual during Board meetings.

I. General Business - Consent Agenda

Mr. Richard Osborn, Board President

- A. Minutes
- B. Expenditures
- C. Financial Statements
- D. Personnel Changes - Licensed and Classified
- E. Recommendation to Issue Certificates for Home Instruction
- F. Recommendation to Approve School Starting and Ending Times for 2013-14
- G. Recommendation to Approve Updates and Minor Corrections to Administrative Policies

Policies in this section have been changed in format to note the separation between Board policies and administrative policies. Minor edits may have been made to reflect references to current Utah code, dates, personnel title changes or other minor corrections in accordance with Board policy GP115 Policy Development D.3.

- 1. A4 Released Time Guidelines - Licensed
- 2. A4B Released Time Guidelines - Classified
- 3. A7 Suggestions From Employees
- 4. AS70 Child Abuse - Neglect Reported by School Personnel

5. AS92 Detaining Elementary Students After School
6. AS94 Student Discrimination and Harassment
7. D202 Guidelines for Determining Personnel Staff Needs
8. D205 Selection and Appointment of Educational Leaders
9. DP300 Personnel Philosophy
10. DP301 Appearance and Attire (Employees)
11. DP302 Substitute Teachers
12. DP303 Staff Selection Guidelines - Licensed
13. DP305 Placement and Assignment of Personnel
14. DP306 Staffing of Schools - Non-Administrative
15. DP307 Staff Selection, Promotion, and Salary Placement - Classified
16. DP308 Part-Time Support Personnel
17. DP313 Provisional and Probationary Licensed Personnel
18. DP316A Orderly Termination Procedures - Administrators
19. DP316B Orderly Termination Procedures - Classified
20. DP318 Resignations - Licensed
21. DP318A Resignations - Administration
22. DP318B Resignations - Classified
23. DP322 Family and Medical Leave Act
24. DP323 Abandonment of Position
25. DP334 Military Leave
26. DP338B Classified Employees Elected to Public Office
27. DP338 Certificated Employees Elected to Public Office
28. DP339 Released Time (Professional)
29. DP340 Released Time - Jury Duty or Witness in Court
30. DP342 Hours of Work - Licensed
31. DP344 Vacation Schedule for Twelve-Month Personnel
32. DP351 Job Sharing/Part-Time - Licensed
33. DP352 Affirmative Action
34. DP358 Employee Discrimination and Harassment
35. DP374 Employment Background Checks
36. AA409 Scope of Employment
37. AA418 Discipline of Students - Staff Responsibilities
38. AA444 Employee Involvement in Private, but Public Education-Related Activities
39. DE502 Volunteer Services

II. Bids

- A. Nutrition Services - Assorted Foods
Discussion and possible action to approve bid to provide assorted foods for Nutrition Service Department. Total amount of recommended bid: \$743,626.01.
- B. Nutrition Services - Paper and Plastic
Discussion and possible action to approve bid to provide paper and plastic goods for the Nutrition Services Department. Total amount of recommended bid: \$72,330.18.
- C. Jordan Applied Technology Center - Dental Lab Remodel
Discussion and possible action to approve bid to remodel and upgrade the dental lab at JATC. Total amount of recommended bid: \$198,447.00.
- D. Westland Elementary School - Rooftop Units
Discussion and possible action to approve bid to replace 15 rooftop units at Westland Elementary School. Total amount of recommended bid: \$91,884.00.
- E. Accounting - Auditing Services
Discussion and possible action to approve bid to provide auditing services beginning fiscal year 2013-14 for the Accounting, Budgets & Audits Department. Total amount of recommended bid: \$52,250 with a 4% escalating increase each year of contract.

III. Special Business Items

- A. Recommendation to Eliminate Policy AS91 *Employees Transporting Students*
Dr. June LeMaster, Administrator of Human Resources
Recommendation to eliminate policy as policy provisions are included in administrative policy AA409 Scope of Employment.

B. Recommendation to Adopt Administrative Policy DP375 *Vacation Schedule for Administrative Personnel*

Dr. June LeMaster, Administrator of Human Resources

Recommendation to adopt new policy to establish consistency for vacation schedules for administrators.

1. Public Input Regarding Administrative Policy DP375 *Vacation Schedule for Administrative Personnel*

The Board will take public comment on proposed new administrative policy in accordance with Board policies A8 Public Participation at School Board Meetings and GP115 Policy Development.

2. Action by Board of Education to Adopt Administrative Policy DP375 *Vacation Schedule for Administrative Personnel*

IV. Information Items

A. Superintendent's Report

Dr. Patrice A. Johnson, Superintendent of Schools

1. Math Programs in Jordan District

Ms. Wendy Harmon, Math Consultant

2 Facilities Progress Report

Mr. Scott Thomas, Administrator of Auxiliary Services

V. Discussion Items

A. Board Committee Reports and Comments by Board Members

Board members will report on any Board-affiliated committees that they may have attended in accordance with Governance Process Policy 114 Board Affiliated Committees, as well as comment on other Board-related business and events.

B. Board Meeting Self-Governance Review

Board's monthly review on self-governance in accordance with Board policy GP101 Governing Style, section G.

VI. Motion to Adjourn to Closed Session

In the event all items are not completed in the Closed Session preceding the Board Meeting, the Board of Education will return to a Closed Session to complete all discussion.

POTENTIAL CLOSED SESSION

- A. Personnel
- B. Property
- C. Potential Litigation
- D. Negotiations